

## MINUTES

Annual Meeting of the Parish Council

@ 7.30pm Wednesday 13<sup>th</sup> May 2026 in Charles Willis Hall

### 1. Members Present, Apologies for Absence, Members of the public

Present: Cllr. Sally Wilkinson, Cllr. Mark Cawley, Cllr. Charlie Brown, Cllr. Geoff Dickerson, Cllr. Nick Tyler, Cllr. Phil Brown, Cllr. Lynne Sargeant, Cllr. Sam Pearce-Kearney (Wiltshire Council), Emma Marsh (Clerk)

Public: 2

Apologies: Cllr. Rob Robinson pass on his apologies, Cllr Lynne Sargeant proposed to accept, seconded by Cllr. Nick Tyler, unanimously accepted.

### 2. Election of Chairman, Vice Chairman & Responsible Financial Officer

Cllr. Sally Wilkinson proposed Cllr. Geoff Dickerson for the position as Chairman, seconded by Cllr. Lynne Sargeant. No other candidates proposed. Agreed unanimously.

Cllr. Lynne Sargeant nominated Cllr. Rob Robinson for the position of Vice-Chairman, seconded by Cllr. Sally Wilkinson. No other candidates proposed. Cllr. Geoff Dickerson reported that Cllr. Rob Robinson had indicated that he was happy to accept this post if no one else was nominated. Agreed unanimously.

Cllr. Geoff Dickerson proposed Cllr. Mark Cawley continue in the role of Responsible Finance Officer, seconded by Cllr. Cllr Sally Wilkinson. Agreed unanimously.

### 3. Declaration of Acceptance of Office

All Councillors completed their declaration of acceptance of office form.

### 4. To discuss and assign the Roles & Responsibilities of the Parish Councillors

Cllr. Geoff Dickerson proposed carrying roles and responsibilities over from last year and filling vacant positions at the next meeting once a new councillor has been appointed. Seconded by Cllr Nick Tyler, all agreed.

Amenities Committee – Cllr. Sally Wilkinson

Area Board – Cllr. Mark Cawley

Calne Area Parish Forum – **Vacant**

Local Highway & Footway Improvement Group (LHFIGs – formerly CATG) – **Vacant**

Crime & Policing – Cllr. Nick Tyler and Cllr. Charlie Brown

Defibrillator – Heddington – Cllr. Sally Wilkinson

Farm Watch – Cllr. Nick Tyler and Cllr. Charlie Brown

Heddington Recreation Ground – Cllr. Sally Wilkinson

Highways – Cllr. Nick Tyler and Cllr. Charlie Brown

Neighbourhood Watch – Cllr. Nick Tyler and Cllr. Charlie Brown

Parish Steward – Cllr. Nick Tyler and Cllr. Charlie Brown

Phone Book Swap – Cllr. Sally Wilkinson

Planning & Enforcement – Cllr. Geoff Dickerson

School & Pre-school – Cllr. Mark Cawley

Transport – Cllr. Sally Wilkinson

Village Clean – Cllr. Geoff Dickerson (lead), Cllr. Lynne Sargeant (Heddington Ward), Cllr. Phil Brown (Stockley Ward)

Village Hall – Cllr. Sally Wilkinson

### 5. To discuss and agree to Heddington Parish Council Code of Conduct and Heddington Parish Council Standing Orders

All agreed.

### 6. Close – Meeting Closed at 7.35pm