

MINUTES

Meeting of Heddington Parish Council

Wednesday 20th August 2025 @ 7:30pm, Charles Willis Hall

1) To receive and approve apologies for absence and confirm the meeting is quorate:

Councillors Present: Cllr. Geoff Dickerson, Cllr. Mark Cawley, Cllr. Sally Wilkinson, Cllr. Rob Robinson, Cllr. Dave Denny, Cllr. Sam Pearce Kerney (Wiltshire Council), Emma Marsh (Clerk)

Apologies: Cllr. Nick Tyler

Public: 10

Councillors unanimously accepted Cllr. Nick Tylers apologies, proposed Cllr. Rob Robinson, seconded Cllr. Dave Denny.

Meeting was quorate.

2) To receive declarations of interest for items on the agenda below, including Disclosable Pecuniary Interests that members may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for dispensation that accord with the Localism Act 2011 Section 33(b-e). (NB this does not preclude any later declarations):

Cllr. Dave Denny declared an interest if Friends of the Ivy (FOTI) was mentioned and Cllr. Mark Cawley declared an interest in Heddington Primary School.

3) To consider and vote to co-opt new Councillors for the Heddington and Stockley wards:

Two nominees for one seat in Heddington Ward and three nominees for two seats in Stockley Ward. Councillors were circulated nominees declarations prior to the meeting.

Cllr. Dave Denny asked the nominees their opinions on Heddington Parish Councils potentially donating to the FOTI fund. All nominees said they could not have any opinions until there is a business plan to comment on.

Councillors were then handed voting slips and asked to vote. Cllr. Nick Tyler had already supplied a completed voting form to the clerk. The chairman and clerk collated the results.

Lynne Sargeant was duly co-opted as Councillor for the Heddington Ward

Philip Brown and Charlie Brown were duly co-opted for the Stockley Ward.

The new Councillor duly signed their Acceptance of Office. The clerk informed them that they could take part in debates for this meeting but not vote until the next meeting.

4) To receive comments from members of the public – no decisions will be made on issues raised, items requiring decisions will be added to the agenda for the next meeting.

None

5) To confirm and sign the Minutes of the Parish Council Meetings held on Wednesday 14th May 2025 circulated to members prior to the meeting.

Cllr Sally Wilkinson proposed to accept minutes, seconded by Cllr. Rob Robinson. Agreed unanimously.

6) To discuss and agree the following Council Policies:

a) Standing Orders – Clerk noted that the term 'Chair' has been now changed to 'Chairman' in this document.

b) Financial Regulations

c) Equality and Diversity

d) Social Media and Communication

Cllr. Rob Robinson proposed to accept all policies, seconded by Cllr. Dave Denny. Agreed unanimously.

7) Planning Applications

- a) **PL/2025/03284** - All Oaks Farm, Heddington, SN11 0PF. Erection of agricultural wooden cabin for residential use and wooden storage unit – Retrospective
Cllr. Geoff Dickerson has spoken to Planning Officer at Wiltshire Council. They are waiting to hear back from Agricultural Consultant. Cllr. Geoff Dickerson to contact them again in October.
- b) **PL/2025/06171** - Heddington Pre School, Church Road, Calne, SN11 0PJ. To renew the planning permission for 5 years for the existing mobile classroom at Heddington pre-school.
No objections

Geoff

8) Finance & Accounts

a) Treasurers Account

- i) Invoices Received
- | | |
|----------|-----------------------------------|
| April - | Octopus Energy £7.95 |
| | Countrywide £234.05 |
| | WALC £189.89 |
| | WALC £48.00 |
| | Bank Charge £4.25 |
| May – | Octopus Energy £18.48 |
| | Salaries £492.32 |
| | Bank Charge £4.25 |
| | Countrywide £234.05 |
| | Zurich Insurance £606.13 |
| June - | Heddington Primary School £40.00 |
| | Adam Window Cleaner £15.00 |
| | Octopus Energy £17.38 |
| | Countrywide £234.05 |
| | Community Heartbeat Defib £148.80 |
| | Bank Charges £4.25 |
| | 3D Computers £144.00 |
| July - | Octopus Energy £17.38 |
| | Hills Waste £22.32 |
| | Bank Charge £4.25 |
| | Countrywide £234.05 |
| | Parish Online Website £312.00 |
| August – | Salaries £492.32 |
| | Octopus Energy £17.38 |
| | Countrywide £234.05 |
- ii) Credits Received
- | | |
|---------|------------------------------------|
| April – | Wiltshire Council Precept £5890.09 |
| May - | VAT return £547.58 |
| June - | SSE Poles Credit £84.38 |
| | Derry Hill PC £3178.40 |

b) Land Fund Account

- i) Invoices Received
- | | |
|--------|-------|
| June - | £4.25 |
| July - | £4.25 |

c) Balance Of Accounts

- | | |
|--|------------|
| Second Poors House | £450.00 |
| Heddington Charities | £8,423.87 |
| Treasurers Account – Heddington Parish Council | £16,959.53 |
| Treasurers Account – Land Fund | £9,991.50 |

Cllr. Mark Cawley reported that the new account created for the Land Fund is now raising a bank charge every month, therefore depleting funds. He will investigate how money can be managed without charges. The original £10,000 was given by the Tyler family to cover cost for specific projects on the recreation ground.

Mark

Cllr. Mark Cawley explained the various expenditures and accounts to the new Councillors. All accounts were accepted.

9) To discuss and agree request to hold Fireworks Display on Recreation Ground on Saturday 8th November 2025

Fireworks will be located in private field adjacent to the recreation ground. Cllr. Geoff Dickerson proposed recreation ground can be used as viewing area, seconded by Cllr. Sally Wilkinson. Agreed unanimously.

10) To discuss and agree new commemoration bench at Stockley Triangle requested by Heddington & Stockley Amenities Committee

Proposed site is verge located next to bus shelter. Councillors suggested the Amenities Committee contact Wiltshire Council Highways department for advice.

11) To discuss use of additional income received as result of boundary changes

Cllr. Dave Denny raised concerns regarding the amount of money held in Heddington Parish Council account (especially given the extra funding received due to the boundary change) and that some of this should be used for Council projects. Cllr. Geoff Dickerson suggested that we wait to see if any new proposals come to light from Stockley in the next year. The Parish Council may need to replace the equipment in the recreation ground soon. Also, the hedge between the recreation ground and field needs attention soon.

Clerk to add to next agenda and Councillors from Stockley Ward to investigate if anything is needed in that ward.

*Clerk/
Stockley
Councillors*

12) Roads, Footpaths & Hedges

- a) Parish Steward Update – no update
- b) To discuss and agree cost implications regarding Stockley Speed Limit Review – Cllr. Dave Denny reported the plan to extend 30 mile an hour speed limit from Stockley towards Mile Elm and from Splatts to Scotts Close are still under review. Heddington Parish Councils liability would be about £2300 which is 30% of the actual cost. The rest would be paid for by LHFIG. LHFIG may not have enough left in this years budget to cover this so may be added to nexts years. Next meeting of LHFIG in October. Clerk to add this to next meeting agenda. Cllr Dave Denny to send details to all councillors. Cllr Sam Pearce Kearney pointed out the largest cost would be the legal fees so taking bits out wouldn't reduce the overall costs by much.
- c) To discuss and agree cost implications for deer warning signs from Turnpike corner to the A3102 – Agreed costs at last meeting. Signs will be installed in September.
- d) To discuss application for dropped curb outside Heddington School – Heddington parish Contribution would be £450. Cllr. Geoff Dickerson proposed asking Heddington Primary School to share the costs 50/50. Cllr. Mark Cawley to check with headmaster. Cllr. Rob Robinson proposed to agree costs in total but would prefer 50/50 split with school, seconded Cllr. Mark Cawley.
- e) To discuss and agree cost implications for white lines along Church Road – Works already in progress. Location of white lines already marked.
- f) To discuss and update on bin located at Stockley Triangle – Clerk has contacted 3 waste disposal companies regarding the contract to empty the bin. So far no one is interested. Clerk contacted Craig Campbell at Wiltshire Council Highways department. The suggested removing the bin and if a litter problem resulted, they would look at installing their own bin at the location. Councillors suggested contacting clerk from Derry Hill & Studley PC to see if this could be added to their contract.
- g) To discuss and agree removal of cherry tree on Recreation Ground – Councillors agreed that reducing height of tree is not appropriate. Would be better to ask Countrywide to remove any

*Clerk
Dave*

Mark

Clerk

overhanging branches and anything which might have safety concerns at the appropriate time in the autumn.

13) Parish Matters

- a) Phone Box Repainting – Cllr. Phil Brown and Cllr. Charlie Brown will take a look at this
- b) Litter Bin in Recreation Ground – new bin has been installed and old bin taken away.

*Phil/
Charlie*

14) Parish Council Admin

- a) Link Councillor Updates – None. Clerk asked if we could review roles and responsibilities at next meeting in light of new councillors co-opted. All agreed. Clerk to send out list of current assignments to all councillors.
- b) Clerks Report – clerk to give update on new Council website and E-mail addresses – new website is up and running and new email addresses are ready for councillors to use. Clerk asked all councillors to sign in to their new accounts and change their passwords. Once this has been done clerk will arrange for old Gmail emails to be forwarded to new accounts. Please let anyone who regularly contact you know your new email address. Clerk to set up accounts for new councillors.

Clerk

*All
Councillors
and Clerk*

15) To note agenda items for the next Parish Council Meeting

Review Roles and Responsibilities for all councillors
Future maintenance and expenditure for recreation Ground
Use of additional funding due to boundary changes
Speed Limit Review
Litter bin at Stockley
Phone Box

Meeting Closed at 8.52pm

END OF MINUTES

*Future Dates: 10th September 2025
12th November 2025
8th January 2026
12th March 2026
14th May 2026
9th July 2026
10th September 2026
12th November 2026*