

MINUTES

Annual Meeting of the Parish Council

@ 7.30pm Wednesday 8th May 2024 in Charles Willis Hall

- Members Present:** Cllr. Geoff Dickerson, Cllr. Mark Cawley, Cllr. Nancy Bryant, Cllr. Dave Denny, Cllr. Sally Wilkinson, Cllr. Rob Robinson
Apologies for Absence: Cllr. Nick Tyler
Members of the public: 1
- Election of Chairman:** Cllr. Geoff Dickerson proposed by Cllr. Mark Cawley, seconded by Cllr. Sally Wilkinson.
Vice Chairman: Cllr. Rob Robinson proposed by Cllr. Geoff Dickerson and seconded by Cllr. Nancy Bryant.
Responsible Financial Officer: Cllr. Mark Cawley proposed by Cllr. Nancy Bryant and seconded by Cllr. Sally Wilkinson. All agreed unanimously.
- Declaration of Acceptance of Office:** Duly signed and witnessed.
- Roles & Responsibilities:** Cllr. Geoff Dickerson proposed all to stay as last year. Seconded by Cllr. Rob Robinson. Unanimously agreed.

Amenities Committee – Cllr. Sally Wilkinson

Area Board – Cllr. Mark Cawley with Cllr. Dave Denny as substitute

Calne Area Parish Forum – Cllr. Nancy Bryant

Local Highway & Footway Improvement Group (LHFIGs – formerly CATG) – Cllr. Dave Denny

Crime & Policing – Cllr. Nick Tyler

Defibrillator - Cllr. Sally Wilkinson

Farm Watch – Cllr. Nick Tyler

Heddington Recreation Ground – Cllr. Sally Wilkinson

Highways – Cllr. Rob Robinson

Neighbourhood Watch – Cllr. Nick Tyler

Parish Steward – Cllr. Rob Robinson

Phone Book Swap – Cllr. Sally Wilkinson

Planning & Enforcement – Cllr. Geoff Dickerson

School & Pre-school – Cllr. Mark Cawley

Transport – Cllr. Sally Wilkinson

Village Clean – Cllr. Geoff Dickerson

Village Hall – Cllr. Nancy Bryant

Meeting closed at 7.28pm

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2. **Approval of Minutes of Meeting Held on Wednesday 13th March 2024:** Proposed Cllr. Mark Cawley and seconded by Cllr. Dave Denny. All in favour. Dully signed by Cllr. Geoff Dickerson for the minute book.
3. **Declaration of Interests:** None
4. **Receipt of Public Questions:** None
5. **Correspondence (not covered elsewhere):** Emma Marsh (clerk) notified Cllrs. that they had been asked if Heddington Parish Council would be sending a representative to the next Area Board meeting and would there be anything to report to the Area Board. Cllr. Mark Cawley and Cllr. Dave Denny are our representatives and Cllr. Dave Denny agreed to attend the next meeting. There is nothing to report. *Dave*
6. **Planning Applications**
 - a) **PL/2023/08698:** Wick Farm, The Common, Heddington, Calne, SN11 0NZ - Change of use of land to domestic use for the site of proposed 50 ground mounted solar panels. – Approved with Conditions
 - b) **PL/2023/10727:** All Oaks Farm, Heddington, Calne, Wilts, SN11 0PF - Erection of wooden cabin for residential use and wooden storage unit. – Cllr. Geoff Dickerson has spoken with Rose Fox from Wiltshire Council Planning Dept. Consultation period has been extended until 20th May 2024 whilst waiting upon report from Agricultural consultant.
7. **Finance & Accounts**
 - a) Balance Of Accounts – all agreed.
 - b) Invoices Received – VAT claim rebate received.
 - c) Insurance Quote – Renewal quote now received for £559.93. £30 increase on last year. Cllr. Geoff Dickerson proposed to accept new quote, seconded by Cllr. Rob Robinson. Unanimously agreed to accept.
 - d) Cllr. Mark Cawley reported that the annual accounts are now completed.
 - e) Cllr. Geoff Dickerson proposed that the Heddington Parish Council Clerks salary should be increased by 8.5%, Cllr. Mark Cawley seconded and all agreed. Salary increase to begin from next payment. *Mark*
8. **Calne Without Parish Council - Transfer of Monetary Assets** – Estimated figure to be transferred will be available by 1st November 2024. This will be revised in April 2025 and final figure will be ready in September 2025. Heddington Parish Council will be precept for larger council area 1 month before elections. Projects agreed before the changes should continue afterwards. Calne Without Parish Council will carry out leaflet drop explaining changes.
9. **Roads, Footpaths & Hedges**
 - a) Parish Steward Update – Wiltshire Council have inspected and can find no evidence of drainage pipes crossing under Hampsley Road. Wiltshire Council Highways department will carry out further investigations.
10. **Parish Matters**
 - a) Fence by the old Coachworks – should be looked at this week.
 - b) Recreation Ground RoSPA Report – Cllr. Geoff Dickerson and Cllr. Rob Robinson agreed to look at this. *Nick
Geoff
/Rob*
 - c) Perimeter Footpath – Cllr. Geoff Dickerson and Cllr. Rob Robinson to look at this.
 - d) Flooding at Hampsley Road – as previously mentioned in Item 9.a)
 - e) Recreation Ground Fence – thank you letter from homeowner circulated.
 - f) Registration of The Ivy as an Asset of Community Value – open evening to be held by interested villagers on 17th May 2024. Looking future of The Ivy. Heddington Parish Council noted that it would like to support the principle of a village pub.

- g) Photograph of King Charles III – Village Hall committee meeting on 15th May 2024. Have been asked if we could hang this in the village hall. Councillors agreed the preferred place would be in the main hall. *Clerk*

11. Parish Council Admin

- a) Link Councillor Updates - None
b) Minutes Meeting Book – Cllr. Geoff Dickerson proposed we keep a minutes book and a new one to be purchased, seconded by Cllr. Nancy Bryant. Agreed unanimously. *Clerk*

- 12. Phone Box** – Cllr. Sally Wilkinson reported that the phone box needs repainting. All agreed to get a quote. Cllr. Geoff Dickerson to ask Cllr. Nick Tyler about this. *Geoff*

13. Matters for Next Meeting: None

Meeting closed at 8.10pm

Future Dates: **10th July 2024**
 11th September 2024
 13th November 2024