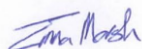


**Public Notice is given of Annual Meeting of the Parish Council
To be held at 7.30pm on Wednesday 14th May 2025
at
Charles Willis Hall, Heddington, Calne, SN11 0PH
for the transaction of business on the following agenda**

Members of the public and press are invited and encouraged to attend the meeting

To all Members of Heddington Parish Council

Councillors are hereby summoned to attend **the Annual Meeting of the Parish Council** to be held on **Wednesday 14th May 2025** in **Charles Willis Hall, Heddington** commencing at **7.30pm** for the transaction of business on the following agenda.



Emma Marsh BSc

Parish Clerk

Email: heddingtonparishclerk@gmail.com

30th April 2025

AGENDA

Annual Meeting of the Parish Council

@ 7.30pm Wednesday 14th May 2025 in Charles Willis Hall

1. **Members Present, Apologies for Absence, Members of the public**
2. **Election of Chairman, Vice Chairman & Responsible Financial Officer**
3. **Declaration of Acceptance of Office**
4. **To discuss and assign the Roles & Responsibilities of the Parish Councillors**
 - Amenities Committee
 - Area Board
 - Calne Area Parish Forum
 - Local Highway & Footway Improvement Group (LHFIGs – formerly CATG)
 - Crime & Policing
 - Defibrillator – Heddington
 - Defibrillator - Stockley
 - Farm Watch
 - Heddington Recreation Ground
 - Highways
 - Neighbourhood Watch
 - Parish Steward
 - Phone Book Swap
 - Planning & Enforcement
 - School & Pre-school
 - Transport
 - Village Clean
 - Village Hall
5. **To discuss and agree to Heddington Parish Council Code of Conduct and Heddington Parish Council Standing Orders**
6. **Close**

Treasurers Account – Heddington Parish Council £16431.62

Treasurers Account – Land Fund £10000.00

- c) To discuss and agree Zurich Insurance Renewal
 - d) To discuss and agree Heddington Parish Council Annual Accounts
- 7. To discuss and updates on Potential Public Works Fund Loan to contribute to the Friends of The Ivy Benefits Society**
- 8. Roads, Footpaths & Hedges**
- a) Parish Steward Update – No visits planned in May.
 - b) Deer warning signs from Turnpike corner to the A2103
 - c) Do discuss application for dropped curb outside Heddington School
- 9. Parish Matters**
- a) Recreation Ground RoSPA Report
 - b) Phone Box Repainting
 - c) Parking along Church Road
 - d) Litter Bin in Recreation Ground – Quotes received so far
Hills Waste Management - £10 for new bin, £9 per empty
Grist Environmental – Still awaiting response.
- 10. To discuss and agree promotion of and filling of Parish Council Vacancies – 1 Heddington Ward, 2 Stockley Ward**
- 11. To agree date for Staffing Committee Meeting and agree Committee Members**
- 12. Parish Council Admin**
- a) Link Councillor Updates
 - b) Clerks Report – Council website and E-mail addresses (see separate Clerks Report)
 - c) Stockley Notice Board
- 13. To note agenda items for the next Parish Council Meeting**

END OF AGENDA

*Future Dates: 9th July 2025
10th September 2025
12th November 2025*