

# MINUTES

## Meeting of Heddington Parish Council

Wednesday 13<sup>th</sup> November 2024 @ 7:30pm, Charles Willis Hall

- 1) **Present:** Cllr. Geoff Dickerson, Cllr. Rob Robinson, Cllr. Mark Cawley, Cllr. Nancy Bryant, Cllr. Sally Wilkinson, Cllr. Nick Tyler  
**Apologies for Absence:** Cllr. Dave Denny. Apologies accepted, proposed by Cllr. Mark Cawley, seconded by Cllr. Sally Wilkinson. Agreed unanimously.  
**Attendees:** Emma Marsh (Clerk) and one member of the public.  
 The Clerk confirmed the meeting was quorate.
  
- 2) **To receive comments from members of the public** – Member of public raised issue with clearance of byways. Was advised to raise problem with Wiltshire Council through MyWilts app.
  
- 3) **To receive declarations of interest for items on the agenda** - None
  
- 4) **To confirm and sign the Minutes of the Parish Council Meeting Held on Wednesday 11<sup>th</sup> September** – Proposed Cllr. Mark Cawley, seconded Cllr. Nick Tyler. All agreed. Minutes duly signed by the Chairman.
  
- 5) **Planning** - Cllr. Geoff Dickerson has spoken with Neil Smith the Enforcement Officer for Wiltshire Council Planning Department regarding All Oaks Farm. Enforcement proceedings are being carried out. He will also write a formal letter to neighbouring property regarding building works being carried out there.
  
- 6) **Finance & Accounts**
  - a) **Invoices Received**

September –	Clerk Training £48.00
	Countrywide Ground Maintenance £223.97
	SSE £221.28
	HMRC Tax £7.14
	Refund to Cllr. Mark Cawley for Electricity Deposit £42.40
October -	Countrywide Ground Maintenance £233.97
	Playsafe Ltd. £103.20
	Payroll £496.72

Cllr. Mark Cawley explained the reason for the Electricity deposit refund. Ground maintenance is the last payment due for this year. – All approved
  - b) **Balance Of Accounts** – All approved
  - c) **To discuss amalgamation of bank accounts** – Cllr. Geoff Dickerson explained that monies previously donated for the recreation ground should be ring fenced in a separate account before the boundary changes. Proposed Cllr. Geoff Dickerson, seconded Cllr. Mark Cawley. All agreed unanimously. *Mark*
  
- 7) **To discuss and updates on Potential Public Works Fund Loan to contribute to the Friends of The Ivy Benefits Society** – No new updates. Cllr. Dave Denny has proposed prior to the meeting the Parish Council hold a public consultation, if needed, at a future date. Move to next agenda. *Clerk*
  
- 8) **To discuss updates on transfer from Calne Without Parish Council including Transfer of Monetary Assets** – Transfer moving forward. Calne Without Parish Council have forwarded a list of assets to be transferred including bus shelter, phone box and notice board. Cllr. Sally Wilkinson pointed out that these will need cleaning before the transfer. Clerk to contact Calne Without Parish Council to confirm this will be carried out. *Clerk*

- 9) **To discuss proposed speed limit review** – Cllr. Geoff Dickerson pointed out that this doesn't affect Heddington too much, only from Scotts Close to Splatts.

#### 10) Roads, Footpaths & Hedges

- a) **To consider request to cut back verge up to the church** – Parish Steward has already done this
- b) **Parking on Church Road** – Councillors discussed the costs and difficulty in getting double yellow lines. Clerk to contact School and Church to ask that visitors use the village carpark and not park in front of house driveways or across the T Junction
- c) **Parish Steward Update** – Nothing else to update

Clerk

#### 11) Parish Matters

- a) **Recreation Ground RoSPA Report** – main points were concerning zip wire and sleeving on swings. Cllr. Geoff Dickerson and Cllr. Rob Robinson to check.
- b) **Fence by old Coachworks** – All cleared, and boundary marked.
- c) **Amenity Land Bin** – Cllr. Mark Cawley reported that metal part of bin has rotted through. School has offered to organise replacement if Parish Council pay. Proposed Cllr. Nancy Bryant, Seconded Cllr. Nick Tyler. All agreed unanimously
- d) **Perimeter Footpath** – Cllr. Sally Wilkinson reported that Countrywide have quoted £630 to clear footpaths. Cllr. Nick Tyler asked if they will clear up debris afterwards. Cllr Sally Wilkinson to check. Cllr. Geoff Dickerson proposed to accept quote, seconded Cllr. Rob Robinson. All agreed unanimously.
- e) **Flooding at Hampsley Road** – Wiltshire Council Highways Department have installed a pipe under road. Cllr. Rob Robinson also reported that they have done some work at Gore Farm as well.
- f) **Cherry Tree behind 6 Home Farm Close** – Cllr. Sally Wilkinson reported that Countrywide have also looked at this and will cut back where necessary. The tree will need more work in the future.
- g) **Dog Fouling** – Cllr. Sally Wilkinson reported she has no idea who is leaving it. Nothing more can be done at present.

Geoff/  
Rob

Sally

#### 12) Parish Council Admin

- a) **Link Councillor Updates** – Cllr. Nancy Bryant reported she had attended Calne Parish Area Forum. Wiltshire Council are proposing that Parish Councils pay a share of the election costs. More information will come closer to the elections. The road from the Dumb Post to Ratford will be closed for 2 months and the High Street in Calne will open in February. Calne Without Parish Council are proposing to install a defibrator in every village. They will be installed before the boundary changes.
- b) **To discuss creation of Emergency Contact Hubs** – Cllr. Nancy Byrant proposed that as our local social media has acted as a hub for the last few emergencies, we seem able to cope with this locally as we are. Councillors agreed not to pursue.
- c) **Clerks report** – Clerk updated councillors on changes to agenda and minutes layout to bring in line with current standards.
- d) **To discuss how to advertise agenda going forward** – Clerk advised councillors that all documents used at council meetings need to be available to the public when the agenda is published. Clerk to investigate how better to do this.
- e) **Review of Heddington Parish Council Standing Orders** – Clerk to circulate current Standing Orders and current NALC model Standing Orders for councillors to review before next meeting. Clerk will also circulated Codes of Conduct to also be reviewed. Councillors agreed Clerk can update Standing Orders and Code of Conduct to make them more personal to Heddington Parish Council.

Clerk

Clerk

#### 13) To note agenda items for the next Parish Council meeting

- a) Standing Orders Review
- b) Code of Conduct Review

- c) Phone Box repainting
- d) Parish Council Precept – Cllr. Geoff Dickerson suggested as the boundary change in May we should ask for 10%. The boundary changes are in May, but the Precept change is in April. Cllr. Mark Cawley will contact Calne Without Parish Council about when the charges should apply and inform councillors before the next meeting.

Mark

**14) In view of the confidential nature of the following items, Council are advised to exclude the press and public from the meeting, pursuant to The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2)**

**15) To discuss creation of Staffing subcommittee** – Clerk advised that a minimum of 4 councillors are required to make a quorum for the subcommittee. Councillors all agreed that 4 would be enough. All agreed Chairman, Finance Officers and 2 other councillors should be on the subcommittee.

**End of Meeting: 8.35pm**

*Future Dates:*

- 8th January 2025*
- 12th March 2025*
- 14th May 2025*
- 9th July 2025*
- 10th September 2025*
- 12th November 2025*