

AGENDA

Annual Meeting of the Parish Council

Wednesday 10th May 2023 @7.30pm, Charles Willis Hall

1. **Members Present**
Apologies for Absence
Members of the public
2. **Election of Chairman, Vice Chairman & Responsible Financial Officer**
3. **Declaration of Acceptance of Office**
4. **Roles & Responsibilities**
Amenities Committee
Area Board
Calne Area Parish Forum
Local Highway & Footway Improvement Group (LHFIGs – formerly CATG)
Crime & Policing
Defibrillator
Farm Watch
Heddington Recreation Ground
Highways
Neighbourhood Watch
Parish Steward
Phone Book Swap
Planning & Enforcement
School & Pre-school
Transport
Village Clean
Village Hall

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Meeting of Heddington Parish Council

Wednesday 10th May 2023 @ 7:30pm, Charles Willis Hall

- 1) **Members Present, Apologies for Absence, Members of the public**
- 2) **Approval of Minutes of Meeting Held on Wednesday 8th March 2023**
- 3) **Declaration of Interests**
 - a) Declaration Of Interests in Relation to The Below Agenda
- 4) **Receipt of Public Questions**
- 5) **Correspondence (not covered elsewhere)**
- 6) **Planning Applications**
 - a. **19/05029/FUL:** Holley Hextall Stone Yard - Retention Of Timber Cabin And Siting Of Second Timber Cabin.
 - b. **PL/2022/05156:** All Oaks Farm (Near Pooks Farm)
 - c. **PL/2022/08432:** Corner House, The Common - Extension and outbuildings
 - d. **PL/2023/01374:** Field Gate House, 5 Scotts Close, Heddington - Erection of a detached outbuilding with room over accommodating incidental uses.
 - e. **PL/2023/01493:** 2 Heddington Wick, Church Road Junction at Heddington Wick East To Heddington, Heddington – Proposed 2 storey side extension, all existing windows replaced
 - f. **PL/2023/03033:** Southwinds, The Old Turnpike, Heddington – Single storey extensions. Render whole house
 - g. **PL/2023/01869:** 2 Hillside Bungalow, Church Road, Heddington – Single storey rear extension to extend kitchen, bathroom and bedroom and replace existing conservatory.
 - h. **PL/2023/03289:** New Block Splatts House, The Splatts, Heddington - Consent Under Section 37 of the Electricity Act 1989 for the Proposed Upgrade of Overhead Line from Phase 2 to Phase 3

7) Finance & Accounts

- a) Annual Governance & Accountability Return (AGAR) 2022/23:
 - i) External Audit (Exemption Certificate)
 - ii) Annual Internal Audit Report 2022/23
 - iii) Annual Governance Statement 2022/23
 - iv) Accounting Statements 2022/23
- b) Budget Review 2022/23
- c) VAT Return
- d) Balance Of Accounts
- e) Invoices Received
- f) Review Of Backdated Income from SSE For Works on Heddington Common
- g) Electricity Bill for Village Car Park

8) Calne Without Parish Council – Transfer of Monetary Assets

9) Roads, Footpaths & Hedges

- a) Parish Steward Update
- b) Removal of ditch and tree clearance piles from the verge near Andrew Browns yard

10) Parish Matters

- a) Remembrance Bench
- b) Fence by the old Coachworks

11) King Charles Coronation Mementos

12) Parish Council Admin

- a) Web Site
- b) Link Councillor Updates

13) Matters for Next Meeting

Future Dates: *12th July*
 13th September
 8th November