

# MINUTES

## Meeting of Heddington Parish Council

Wednesday 13<sup>th</sup> July 2022 @ 7:30pm, Charles Willis Hall

1. **Members Present:**, Cllr. Nancy Bryant, Cllr. Dave Denny, Cllr. Rob Robinson, Cllr. Nick Tyler, Cllr. Mark Cawley, Cllr. Sally Wilkinson, Wilts Cllr Sam Pearce-Kearney  
**Apologies for Absence** Clerk, Cllr. Geoff Dickerson  
**Members of the public** None
  
2. **Approval of Minutes of Meeting Held on Wednesday 18<sup>th</sup> May 2022 and Wednesday 22<sup>nd</sup> June 2022**  
 Adoption of the minutes of the meeting held on 18<sup>th</sup> May and 22<sup>nd</sup> June 2022 were proposed by Nancy and seconded by Sally. Agreed unanimously as a correct record of the meeting. Copies for the minute book to be signed at next meeting. *Clerk*
  
3. **Declaration of Interests**
  - a. **Declaration of interests in relation to the below agenda** None
  - b. **Completion of Register of Disclosable Pecuniary Interests:** Mark and David confirmed that register had been completed. All other Councillors to complete prior to next meeting.
  
4. **Receipt of Public Questions**  
None
  
5. **Correspondence (not covered elsewhere)**
  - a. **Email from Nicola Mundy at Wiltshire Council regarding winter preparations and salt bin audits:** Rob to carry out salt bin audit and report back to Nicola *Rob*
  - b. **Email from Duchess of Cornwall's Reading Room asking to donate two books to the Book Swap Phone Box:** Sally has been in touch and accepted the 2 books *Sally*
  
6. **Planning Applications**
  - a. **19/05029/FUL:** Holley Hextall Stone Yard - Retention of timber cabin and siting of second timber cabin. Under consultation – awaiting decision
  - b. **PL/2021/11944:** The Corner House, The Common - Extension and outbuildings. Under consultation – awaiting decision
  - c. **PL/2022/02575:** Wick Farm Cottage, The Common – Construction of 20x40m Menage. Under consultation – awaiting decision
  - d. **PL/2022/03262:** Cobblers Wick, The Common: Proposed stables and hay barn. Under consultation – awaiting decision
  - e. **PL/2022/03972:** 11 Hillside Close: Consent under tree preservation order. Approved with conditions
  
7. **Finance & Accounts**
  - a. **Annual Governance & Accountability Return (AGAR) 2021/22:** Completed
  - b. **Balance of Accounts**  
 HPC Current Account: £10,423.74  
 HPC Amenity Land: £9,433.22  
 HPC Amenities Fund: £5,138.85 - Inflated due to Amenities extra fund
  - c. **Invoices Received**  
 £49.50 – Countrywide – grass cutting  
 £205 – Village Hall Committee – hall hire  
 £489.58 – Zurich – insurance  
 £178.28 – Countrywide – grass cutting  
 £77.29 – SSE - CREDIT  
 £124.00 - Community Heartbeat - defibrillator  
 £354 – Seagrave – play equipment inspection
  - d. **Insurance:** Mark confirmed new 3-year insurance contract with Zurich
  - e. **Heddington Charities/2<sup>nd</sup> Poor's House:** We are now able to access the money and it has been tried and tested, will ensure a regular movement to prevent dormant account
  
8. **Village Recreation Ground**
  - a. **Annual Inspection of Play Equipment:** The equipment was inspected, and report received. A number of items are in the 'medium' category and require attention. Question to Insurance company on need for annual engineer's report over the visual recorded inspection *Sally*
  - b. **Trampoline:** Order being progressed. Sally has passed to Mark for payment *Mark*

- c. **'No Over Night Parking' Signs:** Dave has spoken to residents and neighbours – issue was raised due to lack of parking in home farm close - can be removed
- d. **Grass Cutting Contract:** good feedback and the pleased with the pre cut contact and quality
- e. **Bin Emptying:** The bin is regularly emptied, no invoice received yet
- f. **'No Dogs Allowed' Signs:** Nick to order 2 more signs and invoice to go to Mark
- g. **Request for Use of Rec During Steam Rally:** All went smoothly.

Mark

#### 9. Roads, Footpaths & Hedges

- a. **Email from local resident reporting parking issues at the entrance to Heddington Heights and Roundway Close:** Emails were also sent to the Village Hall Committee and the School. Noted, Steve Marsh response and made aware to users of the hall
- b. **Parish Steward Update:** Requests passed to Rob
- c. **Speed of Cars on Village Roads:** Sam provided a copy of the Stockley speed survey results which the Clerk circulated to all Councillors on 18<sup>th</sup> May - results showed over speed but not enough to hit high trigger - no further action
- d. **Clearance of Verge by Splatts:** John and Pete are aware, will wait on nesting birds to vacate and then clear
- e. **Email Sam re: Dog bin Emptying :** Sam has confirmed that the responsibility is with the owner of the bins, in this case Freddy from the Ivy - Sam will put a request in to Wilts Council to empty when they do the council installed bin at the T junction with Stockley Rd/ Church Rd.

Sam

#### 10. Parish Matters

- a. **All Oaks Farm (Near Pooks Farm):** understood application is now in but not acknowledged by planning yet - delays in this department
- b. **Fostering & Kinship Initiative:** Sam fed back that they had a good response of 18 interested families compared to normal years of 2-3
- c. **Bus Shelter Cleaning:** Agreed to complete 2 x per year with the option for +1 when required
- d. **Email from local resident submitting two complaints regarding Holley Hextall and potential breaking of planning at the Common:** Noted and with enforcement at planning

#### 11. Parish Council Admin

- a. **Replacement Clerk Update :** Clerk to meet prospective replacement on Monday 18<sup>th</sup> July to discuss further.
- b. **Web site:** Mark has been in touch and should be back up and running within a week or so
- c. **Link Councillor Updates:**  
No village hall meeting.  
Area Board focus was on Calne more so than the surrounding villages, cost of living high on the list, Oxford Road Tesco to Portmash reduced speed limit to 40mph for information. Sam is the new Chair for LHFIG (replacement for CATG)  
School - confirmation of go ahead with extension

#### 12. Matters for Next Meeting None

Meeting Commenced 7:30pm - Closed at 8.10pm

Future Dates: 21<sup>st</sup> September, 9<sup>th</sup> November